

## ***Readmission & Semester Elsewhere Procedures***

**Readmission after suspension for poor scholarship:** Students suspended for poor scholarship may apply for readmission after one semester following the term of suspension. To be considered for readmission, students must earn a minimum of 12 credits at an accredited institution of higher education and demonstrate a likelihood of future academic success at the University. Students are encouraged to meet with a GW academic advisor to discuss course options at the other institution that may strengthen their readmission application. Readmission is at the discretion of the school to which the student applies and is never guaranteed.

Credit will not be assigned for academic work completed while a student is suspended; however, readmitted students may petition their advising office to transfer credits from other colleges or universities in accordance with University regulations (see Earning Transfer Credit after Matriculation). Students suspended twice for poor scholarship will not be readmitted to the University.

### **Readmission Criteria:**

- Enroll in coursework elsewhere to demonstrate readiness for the academic rigor at The George Washington University.
  - See below for *Semester Elsewhere* procedures. Courses must be pre-approved.
  - Complete at least 12 credit hours during one semester with a minimum 3.0 average.
- If you plan to apply for readmission, you should visit the website of the [Office of Undergraduate Admissions](#) and submit all the necessary paperwork prior to the regular deadline for admission. The university application includes an essay portion. The GW School of Business suggests that you place a strong effort in compiling your essay, as it is taken into consideration for readmission. The readmission application deadlines are as follows:
  - For readmission into the Fall semester: March 15
  - For readmission into the Spring semester: October 31
  - For readmission into the summer session: 4 weeks prior to the beginning of the desired summer session
- Your official transcripts must be received at least four weeks prior to the beginning of the desired semester/term. This allows time for the Academic Review Committee to consider your readmission application and if approved, will allow time for you to work with your Academic Advisor on a course schedule that is appropriate for your return.
- A student readmitted after suspension will be placed on academic probation. A student suspended twice for unsatisfactory academic performance will not be readmitted.

### **Semester Elsewhere Procedures:**

- Meet with an Academic Advisor to review your completed credits and to confirm that your course selection is appropriate.
- Submit a [Credit Transfer Approval form](#) to the GWSB Advising Center. The purpose of this form is to ensure that your proposed courses will be applied towards GWSB requirements and will be kept on file at the Advising Center.
- Please note that a maximum of nine credits may be transferred to GW. If you have already transferred credits to GW prior to your suspension, work with your Academic Advisor to discuss an academic plan.
  - Only pre-approved courses in which the student has earned a grade of C- or higher will transfer back to The George Washington University if reviewed and approved after your return to GW. Grades earned at other institutions will not be factored into your GW grade point average.
  - All grades earned at other institutions will be considered for readmission.

### **Notes:**

- Students will be required to follow the curriculum in effect at the time of readmission.