School of Business
THE GEORGE WASHINGTON UNIVERSITY

Minor or Second Major Declaration Form

Student Name: _____ GWID: _____

GW Email: _____@gwmail.gwu.edu

Degree: ☐BAccy ☐BBA ☐BS **Concentration(s)/Major(s)**: _____

Action Requested: ☐Add Minor ☐Add Second Major

Field of Study: _____ **2nd Majors Only:** ☐BA Requirements ☐BS Requirements

Meet with the minor or second major department to discuss all matters related to the minor or second major. Contact information for the department contact is available on the Undergraduate Advising Center website. You are required to fill out of the minor or second major requirements and receive departmental approval below.

- A minor or second major in another school is subject to that school's policies outlined on the University Bulletin. Any substitutions or revisions to the curriculum must be approved in writing by the minor or second major department contact.
- If your primary degree is a BS, you must complete the BS requirements of the second major (if BS requirements exist)
- **All minors must have at least four unique courses that do not apply to any other degree requirements.**
- Students declaring a second major are encouraged to review a four-year plan with an academic advisor.

Minor or Second Major Course Requirements					
Department & Course Number	Course Title	Crs.	Department & Course Number	Course Title	Crs.

Student Signature and Date: _____

By signing this form, I certify that I have reviewed the requirements of this program with the appropriate department contact and I understand the course requirements and minimum grades that I must achieve to complete this minor or second major.

Department Approval Name: _____ **Email:** _____
(Please Print)

Department Signature and Date: _____

By signing this form, I agree that the courses listed above or on the back of the form will complete all minor or second major requirements. If the above is incomplete, the advisor will add the requirements listed in the GW Bulletin for the current academic year.

GWSB Advisor Signature and Date: _____

Once completed, this form should be submitted to the Undergraduate Advising Center or emailed to gwsbadv@gwu.edu.

Updated 08/01/2019