

Office of the Registrar REGISTRATION TRANSACTION FORM http://registrar.gwu.edu • registrar@gwu.edu

This form must be submitted to your academic advisor or program office for approval. Students should not submit this form to the Registrar's Office.

Semester Year
Fall Spring Summer

Table with 4 columns: GWid, LAST NAME, FIRST NAME, EMAIL ADDRESS

ADD

Table with 8 columns: CRN, SUBJECT, COURSE NUMBER, SECTION, CREDITS, TITLE, GRADE MODE\*, INSTRUCTOR SIGNATURE

DROP or WITHDRAW (please circle one)

Table with 6 columns: CRN, SUBJECT, COURSE NUMBER, SECTION, CREDITS, TITLE

TIME CONFLICT APPROVAL
YES NO

REPEAT COURSE FOR CREDIT
YES NO

\*GRADE MODE OPTIONS:
A= AUDIT
C= LETTER GRADE
P= PASS/NO PASS (undergraduates only)
R= CREDIT/NO CREDIT (graduates only)

STUDENT LEVEL
UNDERGRADUATE GRADUATE OTHER

I request the above action be performed. Student Signature Date

AUTHORIZED SCHOOL OFFICIAL USE ONLY
Prior to start of the semester OR Effective Date: Signature Today's Date

Note: This form cannot be used to register for a class that has a waitlist. Students will be added to the waitlist and if offered a seat, must then register through GWeb.